



USAID
FROM THE AMERICAN PEOPLE

Takunda

care

TERMS OF REFERENCE

FOR

SUPPLY AND DISTRIBUTION OF DOE (FEMALE) GOATS AND IMPROVED INDIGENOUS CHICKEN SUPPLY FOR THE TAKUNDA (RFSA) PROJECT - (CLOSED VOUCHER SYSTEM)

USAID funded Takunda Resilience Food Security Activity (RFSA) Project in Manicaland (Mutare and Buhera districts) and Masvingo (Chivi and Zaka districts).

Care Zimbabwe and its partners FHI 360, Bulawayo Projects Centre (BPC), International Youth Foundation (IYF), National Action Zimbabwe (NAZ), ICRISAT, FARNAPAN and Environment Africa seek to appoint a reputable and experienced local goat supplier who should be able to supply and distribute 10000 indigenous goats to 5000 poor and vulnerable smallholder farmers in Masvingo and Manicaland through a closed voucher and local agro-dealer/ last mile village agent model for the USAID funded Takunda RFSA project. **The project has the overall goal to promote Sustainable, Equitable, and Resilient Food, Nutrition and Income Security in Manicaland and Masvingo.** The goat supplier should be able to directly distribute the goats to the identified and registered vulnerable farmers in specific locations of Zaka, Chivi, Mutare and Buhera districts.

Key deliverables for the goat and or Chicken Suppliers:

Supply and Distribute

- 1. 10,000 (ten thousand) Doe (female) goats between 9 and 12 months old**
- 2. 25,000 (twenty-five thousand) near point of lay (12 weeks old) improved indigenous chickens to 5000 vulnerable farmers in Zaka, Chivi, Mutare and Buhera districts.**

The distribution model:

The goats and chickens will be distributed directly to the registered participants at a designated distribution centre within the wards across Chivi, Zaka, Mutare and Buhera districts

Sharing of documents with CARE Zimbabwe (Takunda staff):

The **supplier** is expected to share the following documents with CARE Zimbabwe as required by the donor (BHA):

- Supplier reference for supplying good quality livestock (goat and or Chickens)
- Supplying farms



USAID
FROM THE AMERICAN PEOPLE

Takunda

care

- Evidence of vaccination/ compliance certificate
- Livestock condition and health card/ certification
- certification
- Certification / Livestock movement permit
- Takunda will conduct physical verification of the supplying farms (Physical condition of the herd/ stock, adequacy of stock, records availability at the facility, sanitary conditions of the facility)

Delivery of the desired goats and or chickens to distribution points by the suppliers

The **supplier** is expected to do the following:

- Deliver the desired goats and or chickens to the designated distribution point within the wards across Chivi, Zaka, Mutare and Buhera districts
- Ensure that the goats and or chickens are transported in a suitable vehicle that is fully ventilated and has enough space for a specific number of livestock to be transported.
- Ensure that animals have good rest if they are to be transported for more than 8 hours as per the BHA donor guidelines.
- Process all the necessary paperwork needed to facilitate delivery of the goats and or chickens
- Observe all the necessary laws and regulations/ by-laws required for moving animals (goats and chickens) from one point to the other
- Conduct on-site after sale training on good animal husbandry practices to the receiving participants on the distribution day to reinforce critical points or elements pertaining to chicken and goat production.
- Share any promotional materials or technical factsheets or information regarding specific chicken or goat breed to the receiving participants/ farmers as part of business support services provisioning.

CARE (Takunda) is expected to do the following:

- Register participants/ beneficiaries for the goats and chickens
- Ensure that all the registered participants are trained on good livestock management practices and animal health.
- Distribute goats and chicken vouchers to the registered participants
- Map and share distribution points and distance tables for each district (Mutare, Buhera, Chivi and Zaka)
- Ensure full participation of local stakeholders at ward and district level
- Distribute goats and chicken to the registered participants
- Conduct reconciliation of the vouchers redeemed.

NB: Voucher redemption will be done at a designated or authorized redemption points within the ward. The voucher recipient will have to carry an ID card with similar details with the ones on the voucher. CARE Zimbabwe (Takunda) Project Officer will check for correctness, authenticity of the voucher as well as the name of the voucher holder/ recipient. Once satisfied with the verification of the participant and the voucher, he/she will record the details and collect the voucher before giving the goats and chickens to the voucher recipient as indicated on the voucher. Local leaders, Extension staff including VET



USAID
FROM THE AMERICAN PEOPLE

Takunda

care

and lead farmers/ Community animal health workers will support and monitor the voucher redemption process.

Monitoring of voucher redemption:

Takunda and key government stakeholders like VET department will monitor the whole goat and chicken voucher process from pre-distribution, during the distribution and post distribution to check the quality-of-service delivery of the whole voucher intervention. Any gaps will be identified and plugged during the process.

SUBMISSION REQUIREMENTS

- CARE Zimbabwe will hold an online (Microsoft Teams) supplier briefing session after submitting Notice of Intend to Bid
- A link will be shared through email provided on the Notice of Intend to Bid form after closing date (*Please ensure you provide a clear valid email(s)*)
- All clarifications will be provided during the briefing session
- Financial proposals to be submitted after the session
- A detailed Terms of Reference and Notice of Intend Form can be downloaded from the following link: <https://www.carezimbabwe.org/tenders>
- Notice of Intend Form submission is **strictly** by email to: tenders@carezimbabwe.org
- Submission should be clearly marked with the RFQ Number identified above as the subject and not exceed a file size limit of 10 MB.
- The expression of interest shall close on: **FRIDAY, 3 JANUARY 2025 before 16:00 hours**
- Any submission received after the deadline will be rejected.
- **CARE Zimbabwe reserves the right to reject any or all submissions without thereby incurring any liability to bidders and shall not be obliged to give any reasons for accepting or rejecting any submission.**



USAID
FROM THE AMERICAN PEOPLE

Takunda

care