

TERMS OF REFERENCE

For

SEED SUPPLY (CLOSED VOUCHER SYSTEM) FOR THE TAKUNDA (RFSA) PROJECT

USAID funded Takunda Resilience Food Security Activity (RFSA) Project in Manicaland (Mutare and Buhera districts) and Masvingo (Chivi and Zaka districts).

Takunda- RR4848

Care International and its partners FHI 360, Bulawayo Projects Centre (BPC), International Youth Foundation (IYF), National Action Zimbabwe (NAZ), ICRISAT, FARNAPAN and Environment Africa seek to appoint a reputable and experienced seed supplier who should be able to supply and distribute seed (24 MT sorghum (Macia), 24 MT pearl millet (Okashana), 60 MT cowpeas (CBC2) and 30 MT velvet bean to 12000 poor and vulnerable smallholder farmers in Masvingo and Manicaland through a closed voucher and local agro-dealer/ last mile village agent model for the USAID funded Takunda RFSA project. The **seed** supplier should be able identify local last mile village agents and supply seed to such agents for distribution to the registered farmers who will bring their vouchers for redemption. The seed supplier will then pay the agent an agreed commission between the supplier and the agent.

Provide the following information to Takunda before supplying the seeds: (-1) Seed type and variety; (2) Where the seed was grown (country); (3) Seed lot numbers; (4) Incidence of weed seeds; (5) Percentage of inert matter; (6) Germination and hard seed; (7) Names and rates of noxious weed-seed occurrence (8) Month/year in which purity and germination tests were completed; (9) If seed was treated, chemicals with which treated and cautionary statement if advisable. (10) Where, and by whom the seed was tested, i.e., laboratory, etc, Seed Out grower's information on quality declaration which must be dated and signed by an individual authorized to bind the grower and shall be issued to the Supplier.

The project has the overall goal to promote Sustainable, Equitable, and Resilient Food, Nutrition and Income Security in Manicaland and Masvingo.

Key deliverables for the Seed Supplier

- Supply and deliver the desired and right type, quantity and quality of seeds to the selected local last mile village agents/ agro-dealers (24 MT sorghum (Macia), 24 MT pearl millet (Okashana), 60 MT cowpeas (CBC2) and 30 MT velvet bean to 12000 poor and vulnerable smallholder farmers in Masvingo and Manicaland. Provide verifiable track record of supplying good quality seeds.



- Provide the following information to Takunda before supplying the seeds: (-1) Seed type and variety; (2) Where the seed was grown (country); (3) Seed lot numbers; (4) Incidence of weed seeds; (5) Percentage of inert matter; (6) Germination and hard seed; (7) Names and rates of noxious weed-seed occurrence (8) Month/year in which purity and germination tests were completed; (9) If seed was treated, chemicals with which treated and cautionary statement if advisable. (10) Where, and by whom the seed was tested, i.e., laboratory, etc, Seed Out grower's information on quality declaration which must be dated and signed by an individual authorized to bind the grower and shall be issued to the Supplier.
- Allow Takunda staff to conduct physical verification of the supplier premises and or farms before procurement of the seeds to check on the information supplied like seed parentage, agronomic practices record as well as phytosanitary issues around the place.
- Identify and train local last mile agents/ agro-dealers on critical aspects like seed handling and storage, seed quality assurance strategies, record keeping, staking etc in collaboration with Takunda in the specific wards where the seeds will be distributed.
- Conduct physical verification on all agro-dealer places to check for readiness to receive and temporary storage of the seeds to be collected by farmers.
- Pay the local last mile village agents/ agro-dealers a commission which is to be agreed between the seed supplier and the local last mile village agent.
- Allow Takunda staff to collect sample seeds for seed germination tests before seed is distributed to the farmers.

SUBMISSION REQUIREMENTS

- CARE will hold an online (Microsoft Teams) supplier briefing session after submitting Notice of Intend to Bid
- A link will be shared through email provided on the Notice of Intend to Bid form after closing date (*Please ensure you provide a clear valid email(s)*)
- All clarifications will be provided during the briefing session
- Financial proposals to be submitted after the session
- A detailed Terms of Reference and Notice of Intend Form can be downloaded from the following link: <https://www.carezimbabwe.org/tenders/>
- Notice of Intend Form submission is **strictly** by email to: tenders@carezimbabwe.org
- The expression of interest shall close on: **17 SEPTEMBER 2024** before **16:00** hours
- Any submission received after the deadline will be rejected.
- **CARE Zimbabwe reserves the right to reject any or all submissions without thereby incurring any liability to bidders and shall not be obliged to give any reasons for accepting or rejecting any submission.**