



# REQUEST FOR PROPOSAL

**“WET-HOLE BOREHOLE DRILLING, CASING AND CAPACITY TESTING IN CHIVI, BUHERA AND MUTARE DISTRICTS”**

**RFP DOCUMENT # [TAKUNDA PR4860]**

**RFQ ISSUE DATE: [20 SEPTEMBER 2024]**

**QUOTATION SUBMISSION DEADLINE: [29 SEPTEMBER 2024, @00:00 MIDNIGHT]**

Bid Submissions must be forwarded through email, clearly marked with RFQ Number

**Email for submitting quotations: [tenders@carezimbabwe.org](mailto:tenders@carezimbabwe.org)**

**All submissions must be in PDF format.**

**CONFIDENTIAL DOCUMENT**

*PREPARED BY  
CARE®*

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## 1. ABOUT CARE

At CARE, we seek a world of hope, inclusion, and social justice, where poverty has been overcome and people live with dignity and security.

This has been our vision since 1945, when we were founded to send lifesaving CARE Packages® to survivors of World War II. Today, CARE is a leader in the global movement to end poverty. We put women and girls in the center because we know we cannot overcome poverty until all people have equal rights and opportunities. In 2019, CARE worked in 100 countries and reached 70 million people with an incredible range of life-saving programs.

To know more about CARE, visit: <https://www.care.org/our-work/>

## 2. GENERAL CONDITIONS AND CLAUSES

### 2.1. CARE'S GENERAL CONDITIONS

The enclosed document is not an offer to contract, but a solicitation of a vendor's proposed intent. Acceptance of a proposal in no way commits CARE to award a contract for any or all products and services to any vendor.

CARE reserves the right to make the following decisions and actions based on its business interests and for reasons known only to CARE:

- To determine whether the information provided does or does not substantially comply with the requirements of the RFP
- To contact any bidder after proposal submittal for clarification of any information provided.
- To waive any or all formalities of bidding
- To accept or reject a proposal in whole or part without justification to the bidder
- To not accept the lowest bid
- To negotiate with one or more bidders in respect to any aspect of submitted proposal
- To award another type of contract other than that described herein, or to award no contract;
- To enter into a contract or agreement for purchase with parties not responding to this RFP
- To request, at its sole discretion, selected Vendors to provide a more detailed presentation of the proposal
- To not share the results of the bids with other bidders and to award contracts based on whatever is in the best interest of CARE.

Any material statements made orally or in writing in response to this RFP or in response to requests for additional information will be considered offers to contract and should be included by vendor in any final contract.

## **2.2. CONFIDENTIALITY/ NON-DISCLOSURE**

All information gained by any vendor concerning CARE work practices is not to be disclosed to anyone outside those responsible for the preparation of this proposal. Any discussion by the vendor of CARE's business practices could be reason for disqualification. CARE, at their discretion, reserves the right to require a non-disclosure agreement.

Reciprocally, CARE commits that information received in response to this RFP will be held in strict confidence and not disclosed to any party, other than those persons directly responsible for the evaluation of the responses, without the express consent of the responding vendor.

Finally, the information contained within this RFP is confidential and is not to be disclosed or used for any other purpose by the vendor.

## **2.3. PUBLICITY**

Any publicity referring to this project, whether in the form of press releases, brochures, or photographic coverage will not be permitted without prior written approval from CARE.

## **2.4. LIABILITY**

The selected vendor(s) will be required to show proof of adequate insurance at such time as CARE is prepared to procure the services. The participating vendor will also be required to indemnify and hold harmless CARE for, among other things, any third-party claims arising from the selected vendor's acts or omissions, and will be liable for any damage caused by its employees, agents or subcontractors.

## **2.5. FORCE MAJEURE**

- a. Neither Party shall be responsible for a performance that is delayed, hindered, or is rendered inadvisable, commercially impracticable, illegal, or impossible by a "Force Majeure Event." A Force Majeure event includes, without limitation, an act of nature, a pandemic, emergency, civil unrest or disorder, actual or threatened terrorism, war, fire, governmental action or interference of any kind, power or utility failures, strikes or other labor disturbances, a health warning issued by the Center for Disease Control (or similar agency), any other civil or governmental emergency and/or any other similar event beyond a Party's reasonable control.
- b. The Party that seeks to invoke this Force Majeure provision (the "Affected Party") shall provide the other Party (the "Unaffected Party") with a written notice within ten (10) days of the date the Affected Party determines a Force Majeure Event has occurred.

## **2.6. ERRORS AND OMISSIONS**

CARE expects the vendor will provide all labor, coordination, support, and resources required based on the vendor's proposal and corresponding final SOW. No additional compensation will be available to the vendor for any error or omission from the proposal made to CARE. The only exclusions are add-ons, deletions, and/or optional services for which the vendor has received written authorization from CARE.

## **2.7. OWNERSHIP OF WORK**

All work created during this evaluation must be original work, and no third party should hold any rights in or to the work. All rights, title and interest in the work shall be vested in CARE.

## **2.8. CONFLICT OF INTEREST**

CARE encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to CARE if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFP.

### 3. COMPANY PROFILE & BIDDER'S DECLARATION

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of your proposal. No alterations to its format shall be permitted and no substitutions shall be accepted.

#### 3.1. COMPANY PROFILE

**Table 4.1.A Previous Work with CARE**

Have you already had previous transactions with CARE?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
If marked <b>"Yes"</b> , please provide the year of the latest transaction with CARE and the requirement that was delivered. <i>(This is to inform everyone that this information is for system checking only. This will not be part of any evaluation process.)</i>		
If you marked, <b>"No"</b> on the table above, please answer the Table 4.1.A. below:		

**Table 4.1.B Other Information**

Item Description	Detail(s)
Legal name of bidder	
Legal Address, City, Country	
Website	
Year of Registration	
Company Expertise	
<b>Bank Information</b> <i>(Please answer below)</i>	
Bank Name:	
Bank Address:	
IBAN:	
SWIFT/BIC:	
Account Currency:	
Bank Account Number:	

Previous relevant experience: 3 contracts				
Name of previous contracts	Client & Reference Contact Details	Contract Value	Period of activity	Types of activities undertaken

### 3.2. BIDDER'S DECLARATION

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Ethics:</b> By submitting this Proposal/Quote, I/we guarantee that the bidder has not engaged in any improper, illegal, collusive, or anti-competitive arrangements with any competitors; has not directly or indirectly contacted any buyer representative (aside from the point of contact) or gather information regarding the RFP; and has not attempted to influence or offer any type of personal inducement, reward, or benefit to any buyer representative.
<input type="checkbox"/>	<input type="checkbox"/>	I/We affirm that we will not engage in prohibited behavior or any other unethical behavior with CARE or any other party. We also affirm that we have read the general clause and conditions included in this RFP and that we will conduct business in a way that avoids any financial, operational, reputational, or other undue risk to CARE.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Conflict of interest:</b> I/We warrant that the bidder has no actual, potential or perceived Conflict of Interest in submitting this Proposal/Quote; or entering into a Contract to deliver the Requirements. CARE Procurement's Point of Contact will be notified right away by the bidder if a conflict of interest occurs during the RFP process.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Bankruptcy:</b> I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal issues that could hinder the ability to conduct business.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Offer Validity Period:</b> I/We confirm that this Proposal/Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any proposal you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorized by the Organization/s to make this declaration on its/their behalf

Supplier Name:	
Title/Designation:	
Company Name:	
Date:	
Signature	

## 4. CONDITIONS AND GUIDELINES FOR SUBMISSION OF PROPOSAL

### 4.1. PROPOSAL GUIDELINES

This Request for Proposal represents the requirements for an open and competitive process.

Proposals will be accepted until **29 September 2024, @00:00 HOURS**, delivered via email solely to: [tenders@carezimbabwe.org](mailto:tenders@carezimbabwe.org), no later than the above specified date.

Any proposals received after this date and time will not be accepted. All proposals must be signed by an official agent or representative of the company submitting the proposal.

If the organization submitting a proposal must outsource or contract any work to meet the requirements contained herein, this must be clearly stated in the proposal. Additionally, all costs included in proposals must be all-inclusive to include any outsourced or contracted work. Any proposals which call for outsourcing or contracting work must include a name and description of the organizations being contracted.

All costs must be itemized to include an explanation of all fees and costs.

Contract terms and conditions will be negotiated upon selection of the winning bidder for this RFP. All contractual terms and conditions will be subject to review by the CARE legal department, and will include scope, budget, schedule, and other necessary items pertaining to the project.

You must respond to every subsection including statement, question, and/or instruction without exception.

Any verbal information obtained from, or statements made by representatives of CARE shall not be construed as in any way amending this RFP. Only such corrections or addenda as are issued in writing by CARE to all RFP participants shall be official. CARE will not be responsible for verbal instructions.

### 4.2. PROJECT PURPOSE AND DESCRIPTION

CARE is issuing this RFP (Request for Proposal) soliciting qualified bidders to submit proposals intended for **[WET-HOLE BOREHOLE DRILLING IN CHIVI, BUHERA AND MUTARE]**.

This RFP is an invitation to bid, not an offer of contract. Bidders must submit a response that complies with the minimum requirements contained herein.

### 4.3. PROJECT OVERVIEW

CARE is seeking a provider to submit proposals intended for the [WET-HOLE BOREHOLE DRILLING IN CHIVI, BUHERA AND MUTARE]



Requirement & Specs	Qty.	Unit of Measurement	Required Delivery Lead Time	Delivery Address	Contract Period
Kindly refer to the Terms of Reference					

Item #	Other Requirements	
1	Delivery Date & Time	Bidder shall deliver the services at least 5 at each site after Contract signature.
2	Delivery Terms (incoterms)	<input type="checkbox"/> EXW [Ex-works (Place)] <input type="checkbox"/> FCA [Free Carrier (Port)] <input type="checkbox"/> FAS [Free Along-Side Ship (Port)] <input type="checkbox"/> FOB [Free On-Board (Port)] <input type="checkbox"/> CFR [Cost, & Freight (Port)] <input type="checkbox"/> CIF [Cost, Insurance & Freight (Port)] <input type="checkbox"/> CPT [Carriage Paid-To (Place)] <input type="checkbox"/> CIP [Carriage & Insurance Paid-To (Place)] <input type="checkbox"/> DAP [Delivered at Place (Place)] <input type="checkbox"/> DPU [Delivered at Place Unloaded (Place)] <input checked="" type="checkbox"/> DDP [Delivered Duty Paid (Place)]
3	Custom Clearance (Must be linked to Incoterms at origin)	<input type="checkbox"/> Not Applicable. Shall be done by _____ <input type="checkbox"/> Shouldered by CARE <input checked="" type="checkbox"/> Supplier/ Bidder <input type="checkbox"/> Freight Forwarder
4	Exact Address(es) of Delivery Location	As per TOR
5	Warranty Period	Standard Manufacturer's Warranty (if applicable)
6	Payment Terms	30 Days upon Receipt of items
7	Quotation Validity	The quote needs to be valid for 90 days to cover all the days from bidding up to the award process. However, once the contract has been released, it shall be valid for the same coverage as reflected in the requirement above.

#### 4.4. PROJECT TIMELINE

All bidders are advised to strictly follow the below timeline as noted.

Schedule of Activities/ To-do	Date of the Activity/ Deadline of Submission	Responsible	Remarks
RFP Issued	<b>20 September 2024</b>	CARE	
Supplier's Deadline of Submission of Proposal	<b>29 September 2024, @00:00 HOURS</b>	Supplier	Deadlines must be strictly observed.
Supplier's Deadline of Submission of Registration Documents	<b>29 September 2024, @00:00 HOURS</b>	Supplier	

## 4.5. PROJECT REQUIREMENTS

### a. Technical Requirements

#### a.1 Technical Proposal of the Product

## ERMS OF REFERENCES AND SCOPE OF WORKS FOR BOREHOLE DRILLING

### 1.0 Introduction and background

*Care International in Zimbabwe under TAKUNDA project intent to drill a total number of 22 boreholes. The main thrust of this project intervention is to build resilience amongst the targeted communities by improving access to water for productive purposes. It is against this background that the services of the drilling contractor are hereby sought. The detailed description of the scope of works and technical specifications or procedures are indicated in this document.*

### 2.0 SCOPE OF WORKS

- 2.1 The work comprises inter alia geo-physical surveys and drilling of 22 boreholes, inclusive of 12-hour borehole capacity testing based on a wet hole contract. Hydro geo surveys will be conducted on pre-selected sites. The contractor shall have a briefing meeting with the project team before the commencement of actual work.
- 2.2 The contractor shall share detailed hydro-geo-physical reports surveys with the project engineer before drilling operations. Include details such electrical conductivity, resistivity, probability of striking water in targeted locations etc.
- 2.3 All materials shall be procured by the contractor unless otherwise stated and approved by the project engineer prior to the commencement of works.
- 2.4 The borehole drilling contractor, also responsible for the geo-surveys shall conduct a 12-hour borehole capacity testing under the direct supervision of the project representative and produce a detailed technical report stating all the findings inclusive of tested yield, safe pumping rates, dynamic water level, recovery, and justifications within a week after completion of works. No borehole capacity testing shall be conducted to completion without the presence of the project staff and government representative. Capacity testing results shall be signed and approved by the project representative (Engineer/CFA Officer) for all the successful projects.
- 2.5 A successful borehole shall have a minimum drilling depth of 75m with a corresponding yield of 1 liter per second.
- 2.6 The contractor shall install the PVC casing and screen end cap, gravel pack at appropriate intervals and back fill, conduct borehole cleaning and development.
- 2.7 All successful boreholes must be cased to the bottom, and this must be verified by the Engineer or supervising Officer.
- 2.8 The contractor shall work under the supervision of the project representative and key government stakeholders.
- 2.8 Certification of completed works will be done by the project engineer in collaboration with key government stakeholders and no payment shall be made for uncompleted work.

### 3.0. TECHNICAL SPECIFICATIONS AND PROCEDURES

- The contractor shall drill the borehole to a minimum depth of 75m with a minimum bit diameter of 165mm and cased to the bottom with 140mm class 10 UPVC casing and screen. The contractor is required to pay attention to the stability of the formation and determine if double casing is needed or not.
- The contractor shall use temporary steel casing or class 16 UPVC casing in unstable formations to stop collapses during drilling until a self-supporting geology is reached.
- The screen shall be of the same class and standard as the plain casing.
- A borehole shall be drilled and cased straight, vertical and all casings and screens shall be set round, plumb and true to line. Any delays encountered in running casing and screen considered to be due to poor hole alignment shall be at the Contractor's expense.
- The lower end of the casing shall be plugged by a Class 10 UPVC cap glued to the end.
- The angular space between the casing/screen and the drilled borehole wall shall be gravel packed using 6mm washed quarry carried for at least 1 hour or longer if the water does not clear up. The top 6 meters shall be installed with a grout sanitary seal to minimize direct seepage of surface water into the borehole.
- Drilling shall be carried out using either mud or air percussion method starting with a 180mm - 250 mm bit to facilitate installation of temporary casing and provision for the sanitary seal. Thereafter drilling will continue inside temporary casing with a 165mm bit until final depth.
- Casing will then follow when final depth and promising blow yields have been attained with slotted casing in the lower parts of the borehole. This will then be followed by gravel packing and well development.

#### 4. Delivery period

*The expected duration to fully complete all the required scope of works is 5 days per site starting from the day of signing the contract.*

#### 5. Required Competences

It is essential that the contractor have:

- Relevant qualifications and proven experience in similar works.
- Sufficient equipment to execute the project scope.
- An ability to work and deliver with minimal supervision under a given time schedule.
- Experience in the rural water sector in Zimbabwe.
- Proven skills in borehole drilling and all the associated works.
- Familiarity with rural community engagement.
- Fluency in English and local languages.
- Familiarity with emerging issues and inter sectoral linkages on climate change, equity, gender issues in relation to sustainability.
- Excellent communication skills and experience in working with a diverse range of partners including engaging government officials at provincial and district level.
- Demonstrated evidence to produce high quality, objective, and actionable reports suitable for use in decision making.

- Experience working with NGOs and/or private contractors in rural settings.

## 6. SITE LOCATIONS

### CHIVI DISTRICT

Ward	Cluster	Village	GPS coordinates
1	D	Chiorese	20.039687 30.257559
2	E	Tigere	20.086566 30.347879
4	E	Tagwirei	20.336314 30.419777
12	-	Chakanuka	20.313540 30.607828
21	-	Wonekai	20.681520 30.525536
6	A	Gudhe	20.144367 30.286786
8	C	Stomu	20.19655 30.475453
10	C	Vuranda	20.316624 30.392248
14	B	Chifamba	20.458089 30.42694
16	E	Pfumo	20.233878 30.394934
23	C	Hoto	20.80747 30.68769
31	F	Gomana	20.455294 <b>30.491606</b>

### MUTARE DISTRICT

Ward	Village	Coordinates
27	Murahwa	-19.3709723, 32.552083
24	Murai	19.407612 32. 337365
4	Manjengwa	19.84132 32. 20591
28	Matiza	-19.4594101, 32.4408168

**ZAKA DISTRICT**

Ward	Cluster	Village	Coordinates	
8	4	Nhamo village	-20.2974453705339	31.4243658005882
22	2	Manatsa	-20.4719940156914	31.2559159153598
25	10	Katsi	-20.5560186303963	31.4427308245621

**BUHERA DISTRICT**

Ward	Village	Coordinates
15	Ndongwe	-19. 300 987 31.932450
12	Chinhuwo	19.358206 31.875329
23	Neunze	-19.675240 31.997421

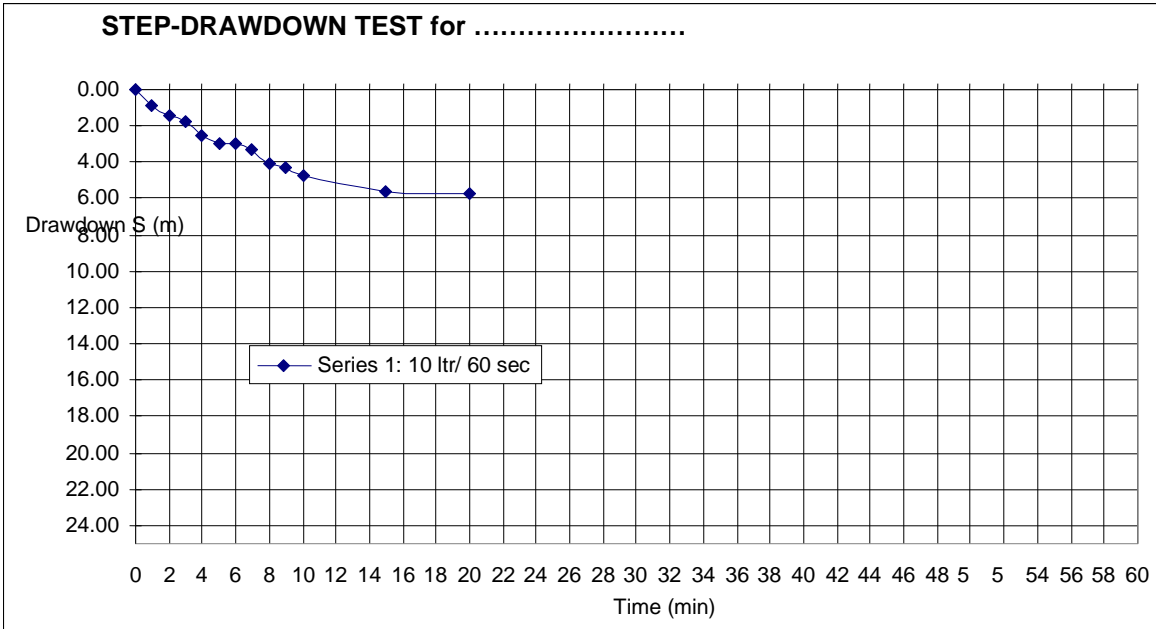
**The successful or drilled borehole shall be equipped with a motorized pumping system however under a separate contractual agreement, so the contractor is required to produce detailed borehole capacity test results and recommend on pumping rates. The required hydraulic borehole characteristics shall include duration of pumping, safe pumping rate tested yield, dynamic water level, recovery, borehole depth, recommended pumping depth, etc.**

**ANNEXURE B**  
**EXAMPLE OF STEP-DOWN RECORDS**

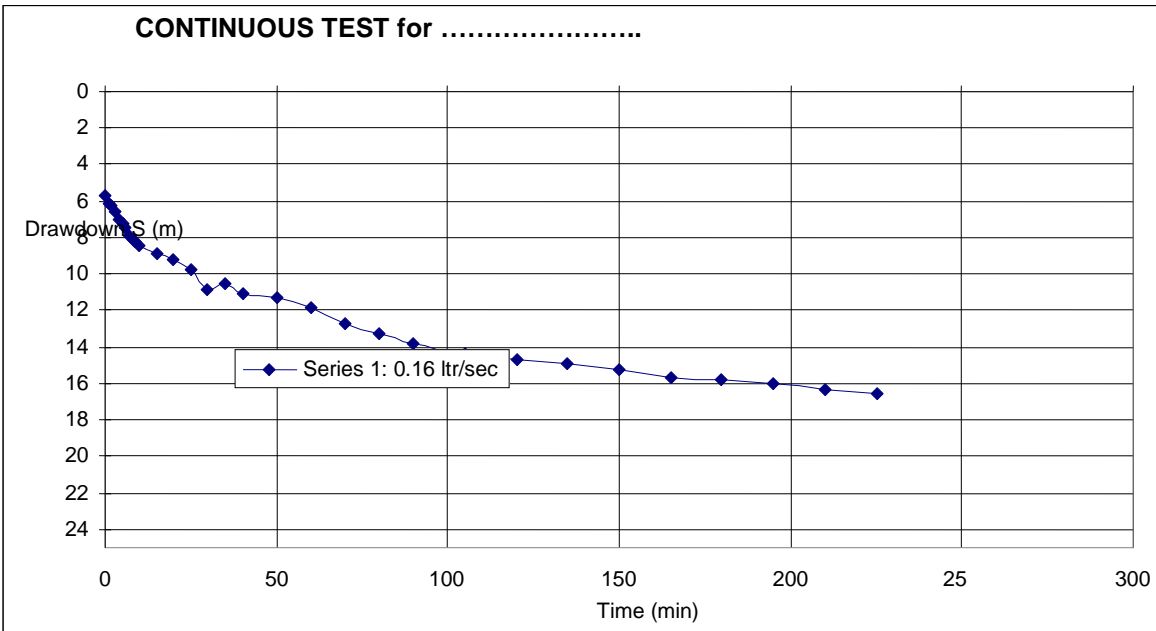
<b>AQUIFER CAPACITY TEST - STEP DRAW DOWN TEST REPORT: Example</b>			
<b>STEP 1:</b>	<b>Discharge set at (Liters/Second):</b>		<b>Variable</b>
<b>Time Elapsed (Minutes)</b>	<b>Depth To Water Level (Meters)</b>	<b>Drawdown (Meters)</b>	<b>Remarks</b>
0	5.8	0.00	
1	6.65	0.85	2 liters / sec
2	7.25	1.45	
3	7.54	1.74	
4	8.29	2.49	
5	8.76	2.96	
6	8.82	3.02	
7	9.08	3.28	
8	9.84	4.04	
9	10.1	4.30	
10	10.5	4.70	
15	11.4	5.60	
20	11.54	5.74	
25			
30			
40			1.5 liters / sec
50			
60			
70			
80			1.0 liters /sec
90			
100			
120			
<b>Certified correct by Technician; -</b>		<b>Certified correct by Supervisor</b>	
<b>Name; -</b>	.....	<b>Name</b>	.....
<b>Signature</b>	.....	<b>Signature</b>	.....



**DRAW DOWN CURVES  
STEP DRAW DOWN: EXAMPLE**



**DRAW DOWN CURVES  
CONTINUOUS AT FIXED DISCHARGE: EXAMPLE**



**RECOVERY TEST EXAMPLE RECORD**

AQUIFER CAPACITY TEST - RECOVERY TEST				
Name of School/Site:			District:	Date:
S.No	Time Elapsed (Minutes)	Drawdown (Meters)	Yield ( Ltr / Sec)	Remarks
1	0	22.34		
2	1	20.15		
3	2	19.30		
4	3	18.59		
5	4	17.97		
6	5	17.00		
7	6	16.37		
8	7	15.99		
9	8	15.42		
10	9	14.22		
11	10	13.29		
12	15	13.34		
13	20	13.15		
14	25	10.28		
15	30	9.63		
16	35	8.48		
17	40	7.72		
18	45	7.05		
20	55	6.43		
21	60	6.10		
<b>Certified correct by Technician</b>		<b>Certified correct by Supervisor</b>		
<b>Name; -</b>	.....	<b>Name</b>	.....	
<b>Signature</b>	.....	<b>Signature</b>	.....	

## VALUE & COST (Financial Requirements)

### Compliance with Requirements

	Yes, we will comply	No, we cannot comply	If marked as "No", please provide counter proposal
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	
Delivery Term (INCOTERMS)	<input type="checkbox"/>	<input type="checkbox"/>	
Warranty Period (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	
Payment Terms (30 Days)	<input type="checkbox"/>	<input type="checkbox"/>	
Other Requirements (Please specify)	<input type="checkbox"/>	<input type="checkbox"/>	

### 4.6. EVALUATION CRITERIA

CARE will evaluate all proposals based on the following criteria. To ensure consideration for this Request for Proposal, your proposal should be complete and include all of the following criteria:

- **Overall Proposal Suitability:** proposed solution(s) must meet the scope and needs included herein and be presented in a clear and organized manner
- **Previous Work and Awards:** Bidders will be evaluated on examples of their work pertaining to the requirement as well as client testimonials and references
- **Technical Expertise and Organizational Experience:** Bidders must provide descriptions and documentation of staff technical expertise and experience. Bidders also need to provide their experiences as an organization which include but not limited to years of experiences, financial stability, expertise, and edge to other competitors.
- **Value and Cost:** Bidders will be evaluated on the cost of their solution(s) based on the work to be performed in accordance with the scope of this project.

**EVALUATION ASSESSMENT CRITERIA FOR BOREHOLE DRILLING**

<b>Scoring %</b>	<b>#</b>	<b>REQUIREMENTS</b>	<b>Guiding Notes</b>
<b>20%</b>	<b>A</b>	<b>Overall Proposal Suitability (as based in the RFP)</b>	
5.00%	1	Company Profile and Declaration form submitted	Vendor must complete and submit the declaration form (section 3 of the RFQ)
5.00%	2	CARE PRICE SCHEDULE SUMMARY SUBMITTED	Vendor must fully complete and submit CARE PRICE SCHEDULE SUMMARY together with the quotation
5.00%	3	Availability of service within the required delivery time	The vendor should have the capacity to complete the assignment within the required time frame or schedule. Delivery period must be indicated
5.00%	4	Technical Bid Submitted	The contractor should provide the technical proposal including the methodology how he is going to conduct the assignment
<b>20%</b>	<b>B</b>	<b>Previous Work and Awards</b>	
10.00%	2	Vendor's previous records of performance and service.	Client experiences or testimonials and references from other customers.
10.00%	3	Years of experience in the provision of borehole drilling service	The supplier should state years of experience in the provision of borehole drilling service
<b>40%</b>	<b>C</b>	<b>Technical Expertise and Organizational Experience</b>	
20.00%	1	Full list of materials provided with the required specifications	The supplier should provide a full list of materials adhering to the required specifications (conformity to project requirements)
20.00%	2	Compliance with the required yields and depth	The contractor should indicate that he can be able to meet the required borehole yield and depth
<b>20%</b>	<b>D</b>	<b>Financial Proposal (Value and Cost)</b>	
			Competitive Prices Payment terms
<b>100%</b>			

**CARE ZIMBABWE: Price Schedule Summary for Wet hole Borehole Drilling**

**Tender Number: TAKUNDA-PR4860**

**Name of the Bidder: .....**

<b>Item</b>	<b>Description</b>	<b>Total Installation Cost (USD) (Inclusive of VAT )</b>	<b>Expected Completion Period</b>
<b>1</b>	<b>Mutare District (4 Boreholes)</b>	USD	
<b>2</b>	<b>CHIVI District (12 Boreholes)</b>	USD	
<b>3</b>	<b>BUHERA District (3 Boreholes)</b>	USD	
<b>4</b>	<b>ZAKA District (3 Boreholes)</b>	USD	
<b>TOTAL BID AMOUNT IN UNITED STATES DOLLARS</b>			<b>USD</b>

**PRICE SCHEDULE WETHOLE BOREHOLE DRILLING**

We undertake, if our tender is accepted, to supply the goods/Services in accordance with the schedule rates and delivery dates specified herein above.

**Name of signatory: .....**

**In the capacity of:.....**

**Authorized Signature: .....**

**Date: .....**

**Company Rubber Stamp.....**

## SUBMISSION REQUIREMENTS

### Checklist to guide Bidders in submission of financial proposals

- ✓ Mandatory vendor registration company documents – Refer to: Administrative Information
  - ✓ Bidders' Detailed PDF Technical Proposal
  - ✓ Bidders Financial Proposal (PDF Format)
  - ✓ Price Schedule Summary (PDF, Signed and Stamped)
  - ✓ TENDER DECLARATION Form Signed
  - ✓ Document(s) is marked as follows: Name of company, Tender number “Financial Proposal”
  - ✓ Bid Submissions must be forwarded through email, clearly marked with Tender Number: **TAKUNDA-PR4860**
  - ✓ Email for submitting quotations: [tenders@carezimbabwe.org](mailto:tenders@carezimbabwe.org)
  - ✓ **All submissions must be in PDF format**
  - ✓ **Mandatory Vendor registration Documents (Unless these were submitted before)**
    - i. *Completed Vendor Questionnaire (on website)*
    - ii. *Certificate of Incorporation*
    - iii. *CR14 Form*
    - iv. *Trade Licences, Dealership or Accreditation if applicable*
    - v. *VAT Registration Certificate (If Applicable)*
    - vi. *Bank letter with banking details*
    - vii. *Valid ITF 263 Form (Tax clearance form)*
    - viii. *Brief Company Profile and Four (4) Trade References*
    - ix. *Three reputable and verifiable references with contact details*
- Note: Bid document without all the above documents will be set aside/rejected**