

**APPENDIX A**

**NOTICE OF INTENT TO PARTICIPATE IN BIDDING: SEED SUPPLY (CLOSED VOUCHER SYSTEM)**

**TENDER NOTICE NUMBER:**

**TAKUNDA: PR 4848**

**SEED COMPANY NAME:** \_\_\_\_\_.

**PHYSICAL ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**CONTACT INFORMATION:**

<b>Name of Representative</b>	
<b>Title</b>	
<b>Telephone Number</b>	
<b>Email Address</b>	

**Interested suppliers must submit the following vendor registration documents together with this form**

<b>Item</b>	<b>Name of Document</b>		<b>Tick</b>
1	Completed vendor questionnaire form (attached)	Mandatory	
2	NOSTRO Banking details on your company letter head	Mandatory	
3	Stamped letter from bank confirming that you bank with them with your bank's letter head.	Mandatory	
4	Certificate of Incorporation	Mandatory	
5	CR14	Mandatory	
6	Three trade references on your company letter head with verifiable contact details	Mandatory	
7	Company profile	Mandatory	
8	Tax clearance certificate	Mandatory	
9	VAT Registration certificate (mandatory if supplier is registered)	If registered	

**Authorized Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

*Supplier should send the Notice of Intent to Bid Form and Company registration documents to [tenders@carezimbabwe.org](mailto:tenders@carezimbabwe.org) by 17 SEPTEMBER 2024 before 16:00 hours*

## Notes

- CARE will hold an online supplier briefing session after submitting Notice of Intend to Bid
- A link will be shared through email provided on the Notice of Intend to Bid form after closing date (*Please ensure you provide a clear valid email(s)*)
- All clarifications will be provided during the briefing session
- Financial proposals to be submitted after the session

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